



EXHIBITOR REGISTRATION

Construction Career Day & Industry Showcase

October 16, 2025

Wood County Fairgrounds—Pratt Building
13800 West Poe Rd, Bowling Green

The Mission of Build My Future NW Ohio:

“To encourage and motivate the youth in and around Northwest Ohio to pursue a professional career in the skilled trades while promoting & raising awareness of the home building industry.”

Build My Future NW Ohio is a one-day construction career event for high school students in Northwest Ohio and the surrounding areas. Interactive Learning Labs from businesses in the skilled trades & building industry will provide the students with hands-on opportunities to experience what their future career could look like. Schools will send students for the day (approximately 5 hours) for activities provided by industry partners. Student activities include hands-on Learning Labs, equipment operations & educational displays.

Company _____ Contact Person _____

Mailing Address _____ City, St, Zip _____

Phone _____ Email _____

Description of Exhibit: _____

Approximate Size of Space Needed: 10x10 10x20 20x20 Other

Do you need electricity in your space? Yes No

Exhibit Type: Learning Lab Heavy Equipment* Standard Exhibit

* Heavy equipment exhibits will be outdoors

Learning Labs— Provide students a hands-on opportunity to try various trades in the construction industry. Examples include, but are not limited to roofing, siding, masonry, surveying, electrical work, installation of windows, doors, floors, etc., carpentry, painting, landscaping, plumbing, heavy equipment operation and more. Learning Labs are the foundation of this event. If you have the means, we ask that you please consider providing the students with this opportunity.

I'm Interested in Sponsorship:

Bronze \$500 Silver \$1000 Lunch \$2000 Gold \$2500 Platinum \$5000

I'd Like to Donate Swag, Prizes or Product or Building Materials: _____



Mail Registration Form and check payable to HBA of Greater Toledo to:
HBA—Build My Future; 1911 Indian Wood Circle Suite A; Maumee, OH 43537
Or emailed to Kendra at: kbuchanan@toledohba.com

Build My Future Northwest Ohio Rules & Regulations

- Contract Obligations:** No exhibitor will be permitted to set up their booth until the Rules & Regulations Contract has been signed. Booth space *MUST* be manned at all times during the show.
- Exhibitor Eligibility Right of Refusal and/or Cancellation:** Build My Future Northwest Ohio (NWO) reserves the right to determine the eligibility of any exhibitor. Exhibits and the conduct of exhibitors are subject to Build My Future NWO's approval, which reserves the right to refuse application of any company not meeting the required standards, as well as the right to curtail exhibits or parts of exhibits that detract from the character of the show. This also applies to displays, literature, advertising, novelties souvenirs, and personal conduct of exhibitors. Officers, employees, and agents involved in the management of Build My Future NWO shall have full authority to interpret and enforce all rules and regulations governing Exhibitors. All matters and questions not specifically addressed in the rules shall be subject to final determination by Build My Future NWO. The rules may be amended at any time by Build My Future NWO upon notice to Exhibitors. In addition to any other recourse referenced in these rules in any matter it deems appropriate, including expulsion of an exhibitor from the show and suspension from future shows.
- Exhibit Space:** For each space, Build My Future NWO shall provide one table and two chairs upon request. Booth signage will be the responsibility of the vendor.
- Move In:** A forklift, pallet jack and skid steer with forks will be available from the Wood County Fairgrounds for unloading/loading during designated times. Please come prepared with any additional equipment you need to help you move your product.
- Fire Safety:** No combustible oils or gases may be used as part of the exhibit, nor will any open flames be permitted without prior written approval of the Fire Marshall. All electrical equipment used in conjunction with the display's installation, operation, and dismantling must be in good operating condition and able to pass the inspection of the local Fire Marshall. Storage of excess materials is prohibited.
- Care of Exhibit Space:** Each exhibitor must keep their own space cleaned and their exhibit maintained in good order while the show is open to the public.
- Electrical Needs:** Access to 110 service will be supplied for requested exhibit spaces located inside the building. Access will come from drop downs in the ceiling. Exhibitors will need to bring extension cords.
- Eventualities:** In case the exhibit hall should be destroyed by fire or the elements, or by another cause, or in case of other circumstances shall make it impossible for Build My Future NWO to permit the contracted space to be occupied by exhibitor, the application and contract for exhibit space shall terminate and the exhibitor shall waive any claim for damage or compensation.
- Liability:** Neither Build My Future NWO, the employees thereof, their agents or representatives; nor the Pratt Building, the employees thereof, their agents or representatives; nor any member of the Build My Future NWO shall be responsible for any injury, loss or damage that may occur to the exhibitor, or to the exhibitor's employees or property from any cause whatsoever prior, during or subsequent to the period covered by the application and contract for exhibit space; and the exhibitor on signing the contract expressly releases the foregoing named Association, Corporations, individuals, their agents and employees from any and all claims for such loss, damage, or injury.
- Set Up of Exhibits:** Hours for set-up of exhibits is Wednesday, October 16, 2024 from 10am-5pm. Additional set-up available Thursday, October 17, 2024 starting at 7am. All booths must be set and ready by 8am.
- Removal of Exhibit:** All exhibits must remain set up until 2pm, or the end of event on Thursday. Tearing down will not begin until after designated time (NO exceptions). All exhibits must be removed by 7pm on Thursday, October 17, 2024.
- Booth Assignments:** Build My Future NWO reserves the right to change or alter space assignments, floors plans, and show conditions without notice and at their sole discretion for the best interests of the show.
- Compliance with Laws:** Exhibitors shall comply with all local, city, state and federal safety, fire and health laws, ordinances, and regulations, including the Policies, Rules and Regulations of the Pratt Building regarding the installation, dismantling and operation of the exhibit.
- Copyright Works:** Exhibitor acknowledges and agrees that it shall be solely responsible for obtaining any licenses, permits, etc., which may be required for it to broadcast, perform, or display any copyrighted materials including, but no limited to, music, video, and software. Exhibitor shall indemnify, defend, and hold harmless Build My Future NWO, their directors, officers, employees and agents from and against any and all claims and expenses, including attorney's fees and costs, arising out of or related to Exhibitor's breach of this provision. The terms of this provision shall survive the termination or expiration of this Agreement.
- Americans with Disabilities Act:** Exhibitor represents and warrants that its exhibit and product/service information shall comply with the Americans with Disabilities Act, its regulations, and guidelines (collectively "ADA"). Exhibitor shall indemnify, defend, and hold harmless Build My Future NWO and its directors, officers, employees and agents from and against any and all claims and expenses, including attorney's fees and costs, arising out of or related to Exhibitor's breach of this provision or noncompliance with any provision of the ADA.
- Legal Action:** Any legal action by an exhibitor against the Build My Future NWO related to these rules shall be governed by Ohio law and must be brought in Bowling Green City Courts and/or Wood County Courts, and Exhibitor's sole remedy is limited to exhibition fees actually paid by the exhibitor; indirect or consequential damages may not be sought. Should any litigation arise out of this Show, the Exhibitor shall pay all costs and reasonable attorney's fees incurred by the Build My Future NWO and/or the co-sponsoring agencies if they are the prevailing party. Exhibitors waive the right to a jury trial.
- Insurance and Hold Harmless Agreements:** Each exhibitor is required to have Public Liability Insurance to protect against possible claims arising out of the operation of this exhibit – this includes coverage for allowing students to operate equipment. Fire, theft, liability, and extended coverage insurance is not provided by Build My Future NWO or the Pratt Building. Exhibitor may obtain such coverage at its own expense. Exhibitor remains responsible for all property brought into the Show and shall bear the sole risk of loss for that property. Exhibitor shall indemnify and hold harmless Build My Future NWO, and its directors, agents and employees from any damages caused by theft or other perils normally covered by extended coverage, liability, theft, or fire policies, as well as for all claims, losses, liability, or damages for injury, death, or property damage that may arise from activities of the exhibitor, its employees, agents, invitees, and licensees.
- Exhibitor hereby represents and warrants to Build My Future NWO that the exhibitor has taken all steps reasonably necessary to ensure the sound engineering and structural integrity in its exhibit design and the proper construction and safety of the exhibit itself, as erected.**
- Amendments:** Build My Future NWO has full power to interpret or amend these rules. Whatever these rules do not cover, Build My Future NWO reserves the right to make rules to cover to be in the best interest of the Show, and the exhibitor agrees to accept and abide by such rulings.
- Penalties:** The penalty for violation of any rule CAN result in immediate booth closure and suspension of exhibitor's right to be in future shows.

Company:

Print Name:

Signature:

Date: